

NAPO-LA Mission Statement

NAPO-LA is the organizing industry leader committed to providing the public with resources, providing professional organizers with education and support, and providing related industry professionals with unique channels for their products and services.

NAPO Code of Ethics

Clients

Working Relationships

- I will serve my clients with integrity, competence, and objectivity and will treat them with respect and courtesy.
- I will offer services in those areas in which I am qualified and will accurately represent those qualifications in both verbal and written communications.
- When unable or unqualified to fulfill requests for services, I will make every effort to recommend the services of other qualified organizers and/or other qualified professionals.
- I will advertise my services in an honest manner and will represent the organizing profession accurately.

Confidentiality

- I will keep confidential all client information, both business and personal, including that which may be revealed by other organizers.
- I will use proprietary client information only with the client's permission.
- I will keep client information confidential and not use it to benefit myself or my firm, nor will I reveal this information to others.

Fees

- I will decide independently and communicate to my client in advance my fees and expenses and will charge fees and expenses which I deem reasonable, legitimate, and commensurate with my experience, the services I deliver, and the responsibility I accept.
- I will make recommendations for products and services with my client's best interests in mind.

Colleagues

- I will seek and maintain an equitable, honorable, and cooperative association with other NAPO members and will treat them with respect and courtesy.
- I will respect the intellectual property rights (materials, titles, and thematic creations) of my colleagues, and other firms and individuals, and will not use proprietary information or methodologies without permission. *[Note: If you are going to use a colleague's established methodology in your practice, get permission first.]*
- I will act and speak on a high professional level so as not to bring discredit to the organizing profession.

Please note that acceptance of the NAPO Code of Ethics is required for all those seeking membership in NAPO, whether National or any Chapter.